

State of Wisconsin/Department of Transportation
RESEARCH PROGRESS REPORT FOR THE QUARTER ENDING: December 31, 2008

Library Connectivity Pooled Fund Project TPF-5(105) http://www.pooledfund.org/projectdetails.asp?id=337&status=4 http://www.libraryconnectivity.org	
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Progress This Quarter

1. Technical guidance and support to members
 - Louisiana DOTD/LTRC Solinet membership and OCLC subscriptions were initiated.
 - A draft FY09 work plan and budget was developed and presented to the TAC.
 - A 2008 year-end report was published and distributed to the TAC, and distributed widely to AASHTO RAC members.
 - Continued evaluating technology needs and recommend strategies to meet states' technical needs.
 - Assisted Mississippi DOT in writing the Request for Proposal for ILS software, ensuring technical library language was accurate.
 - Provided ongoing technical cataloging assistance to convert bibliographic records into MARC. Specifically, facilitate MARC cataloging activities including adding new items to WorldCat/TLCat, helping eliminate backlogs, and enhancing overall quality of cataloging.
2. Teleconferences
 - Teleconferences were held on 10/7/08 and 12/15/08 with agendas and minutes distributed. The 12/15/08 teleconference was the first of a new topic-oriented format, with the focus for that call being digitization strategies and tools.
3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Continued with presiding officer duties for TRB Poster Session 251- Developments and Innovations in Transportation Libraries and Information Services including authoring/coauthoring two posters, keeping authors informed of location and guidelines for presenting posters.
4. Workshops for librarians on the value of the Transportation Librarian's Toolkit
 - We continued disseminating Transportation Librarian's Toolkit electronically and in print.
 - Preliminary work on the second edition of the Toolkit was started this quarter.
5. Annual meeting and workshop on strategic planning
 - Follow up to the annual meeting was completed this quarter
 - CDs with presentations and conference materials were compiled and sent to participants and members who were unable to attend the meeting.
 - Conference proceedings were compiled and sent to TAC members and posted to the web site with presentations.

- Preliminary discussions on 2009 annual meeting plans were begun with a teleconference with TKN chairs and the NTL director for a possible joint meeting with the regional TKNs to coincide with SLA in Washington DC next June 14-18, 2009.

6. Project Web site

- Conference proceedings and Outsell papers were posted to the web site.
- Widgets were created for consideration for use on the web site for instant messaging with the consulting librarian and posting jobs and items of interest.
- The calendar was kept updated with all relevant dates and events updated throughout the quarter.
- Updates and news items are posted on a bi-weekly basis.

7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks

- Continued to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.
- Maggie Sacco collected ballots and administered a poll for the 2010 WTKN chair-elect position.

8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others

- Planning content for a poster for TRB 2009 with co-author NTL director Amanda Wilson was completed.
- Continued to facilitate guidelines, training and accounts for The TKN Resource Sharing pilot program.
- Maggie Sacco was added as a friend of the AASHTO RAC Task Group on TKNs and began participating in teleconferences this quarter.

9. Facilitation of payment of OCLC and TLCat subscriptions for eligible pooled fund members.

- Maggie Sacco worked with OCLC and WILS to ensure correct invoicing and payment of TLCat and Unlimited WorldCat subscriptions.
- Pooled fund subsidies were within budget.
- Louisiana DOTD/LTRC Solinet membership and OCLC subscriptions were initiated.

10. Implementation of focused research and technology projects

- The National Resource Sharing pilot project funding was initiated.
- Feedback was provided to Outsell on webinars and workshops from last quarter.
- Future Outsell research and collaboration was discussed.

Work Next Quarter

1. Technical guidance and support to members

- Site visits to Missouri DOT and Idaho DOT will take place this quarter, if schedules permit.
- Continue evaluating technology needs and recommend strategies to meet states' technical needs. Priorities include assisting Mississippi DOT's ILS, assisting with Ohio, Tennessee and Missouri DOT's transitional needs, Minnesota DOT's digitization plans, online subscription resources, and digital content management.
- ILS implementation and cataloging solutions for LTRC and Mississippi DOT, and satisfactory resolution of Tennessee DOT's ILS migration and initial OCLC database upload, if staffing is in place.
- Continue to provide technical MARC cataloging assistance on an as-needed basis.

2. Teleconferences

- A teleconference is scheduled for March 19, 2009.

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Plan for 1-2 article submissions to periodicals read by upper management in state DOTs.
 - Compile a tentative list of AASHTO committee meetings that in the next six months might be good venues for making a presentation on the value of library and information services to planning, design, construction, operations and maintenance engineers.
 - Continue supporting the activities of the AASHTO RAC TKN Task Force and participating in teleconferences.
4. Workshops for librarians on the value of the Transportation Librarian's Toolkit
 - Continue disseminating Transportation Librarian's Toolkit electronically and in print.
 - Continue development of Toolkit 2nd edition.
5. Annual meeting and workshop on strategic planning
 - Work with Amanda J. Wilson of NTL and TKN chairs to coordinate a joint meeting for June 18, 2009.
 - Provide information as needed for guidance and assist pooled fund members with travel justifications.
6. Project Web site
 - Continue to maintain the Web site with relevant dates and events updated throughout the quarter.
 - Continue submitting updates and news items on a bi-weekly basis.
 - Investigate creation of RSS feed for web site and use of widgets for communication and news.
7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
 - Continue to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.
8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others
 - Continue to work on securing a bi-annual reporting schedule for TLCat data.
 - Begin planning for FY09 collaboration and projects TBD by the TAC, NTL, TKNs and AASHTO RAC TKN Task Force.
 - Encourage close collaboration with ex officio TAC members, including TRB LIST committee incoming chair.
9. Facilitate of payment of OCLC and TLCat subscriptions for eligible pooled fund members
 - TLCat and WorldCat invoices will be paid.
 - Louisiana DOTD/LTRC Solinet membership and OCLC subscriptions will commence.
10. Implementation of focused research and technology projects
 - Begin soliciting new project ideas from TAC.

Circumstances Affecting Progress/Budget:

Both OCLC and WiLS issued incorrect invoices for the TLCat and Unlimited WorldCat subscriptions. Maggie Sacco continued worked with both to correct the problem. No interruption in subscription access was experienced by any participating libraries as a result.