

State of Wisconsin/Department of Transportation
RESEARCH PROGRESS REPORT FOR THE QUARTER ENDING: June 30, 2008

Library Connectivity Pooled Fund Project TPF-5(105) http://www.pooledfund.org/projectdetails.asp?id=337&status=4 http://www.libraryconnectivity.org	
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Progress This Quarter

1. Technical guidance and support to members

- Conducted a site visit to Mississippi Department of Transportation on April 22, 2008.
- Conducted a site visit to California Department of Transportation on June 5, 2008
- Continued evaluating technology needs and recommend strategies to meet states' technical needs. Priorities included Integrated Library Systems software recommendations and cataloging Mississippi DOT, and investigating a strategy for conversion of their MS FoxPro database to OCLC Machine Readable Cataloging format for the initial database upload.
- Provided ongoing technical cataloging assistance to convert bibliographic records into MARC. Specifically, facilitate MARC cataloging activities including adding new items to WorldCat/TLCat, helping eliminate backlogs, and enhancing overall quality of cataloging.
- Provided technical assistance and facilitated vendor communication with Tennessee Department of Transportation to get their holdings into OCLC WorldCat and TLCat.

2. Teleconferences

- Teleconferences were held on April 17, 2008 and June 26, 2008. Prepared and distributed teleconference agendas and minutes.

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators

- Research for article submissions to periodicals read by upper management in state DOTs has been conducted this quarter, with one article proposal accepted for publication in the journal *Better Roads*.
- A proposal for a poster session for TRB 2009 has been proposed to the TAC and is being discussed.
- Secured exhibitor and sponsorship at July 2008 AASHTO-RAC meeting in July. Continued working on exhibit displays and materials for distribution this quarter.
- Attended Special Libraries Association conference and summer LIST meeting, gave pooled fund updates and a Toolkit presentation at the LIST meeting and GTRIC.

4. Workshops for librarians on the value of the Transportation Librarian's Toolkit

- Preliminary work on the content of one Toolkit Webinar continued this quarter, with the date set for July 30, 2008.
- Continued disseminating Transportation Librarian's Toolkit electronically and in print.

5. Annual meeting and workshop on strategic planning
 - The meeting will be held in Baton Rouge, LA at the Louisiana Transportation Research Center, October 21-23, 2008. Logistics and program planning have progressed this quarter with the assistance of LTRC staff. The hotel contract was signed and a block of rooms is reserved. A third draft agenda has been submitted to the TAC.
 - A strategic planning workshop is in development for annual meeting participants.
6. Project Web site
 - The calendar was kept updated with all relevant dates and events updated throughout the quarter.
 - Updates and news items are posted on a bi-weekly basis.
 - Member state profiles have been added for download in PDF format via an interactive map of states.
7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
 - Continued to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.
8. Collaboration with the National Transportation Library, the new AASHTO RAC Task Group on TKNs and others
 - Secured an agreement from NTL director Amanda Wilson to participate in the development and delivery of a poster session on TKNs at the 2009 TRB meeting.
 - Facilitated TAC approval of a national resource sharing pilot program proposal submitted by the TKN chairs and NTL.
 - Reviewed and provided feedback to the research team regarding NCHRP 20-75, Implementing Transportation Knowledge Networks.
 - Created a map of transportation libraries in Google Earth using geospatial data and TLCat statistics in response to WTKN discussions. This is an ongoing project.
9. Facilitation of payment of OCLC and TLCat subscriptions for eligible pooled fund members
 - Secured 2008 subscription pricing and invoice for TLCat subscriptions to be paid and invoiced by the project billing agent, Wisconsin Library Services.
 - Pooled fund subsidies were within budget.
10. Implementation of focused research and technology projects
 - Three proposals were approved this quarter: National Resource Sharing pilot project, two webinars to be delivered by Outsell, Inc., and a half-day workshop delivered by Outsell, Inc. at the annual meeting next October.
 - Contracts and interagency agreements commenced on the above projects this quarter.

Work Next Quarter

1. Technical guidance and support to members
 - Site visits to Missouri DOT and Idaho DOT will take place next quarter.
 - A site visit report for Mississippi DOT and Caltrans will be provided to TAC and posted to Web site.
 - Continue evaluating technology needs and recommend strategies to meet states' technical needs. Priorities included Integrated Library Systems, online subscription resources, and digital content management.
 - ILS implementation and cataloging solutions for LTRC and Mississippi DOT, and satisfactory resolution of Tennessee DOT's ILS migration and initial OCLC database upload.
 - Continue to provide technical MARC cataloging assistance on an as-needed basis.

2. Teleconferences

- A teleconference is scheduled for August 21, 2008.

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators

- One or two articles will be submitted to periodicals read by upper management in state DOTs.
- Solicit support and sponsorship for TRB 2009 poster session from TRB LIST committee.
- Attend July 2008 AASHTO-RAC meeting; engage attendees in TKN exhibit and promote benefits of participation for both individual organizations and greater transportation community.
- Compile a tentative list of AASHTO committee meetings that in the next six months might be good venues for making a presentation on the value of library and information services to planning, design, construction, operations and maintenance engineers

4. Workshops for librarians on the value of the Transportation Librarian's Toolkit

- Develop content for Toolkit Webinar to be delivered in July 30, 2008.
- Continue disseminating Transportation Librarian's Toolkit electronically and in print.
- Consult with the TAC to identify transportation organizations that should be notified of the existence of the Toolkit and how to access it online: DOTs, UTCs, industry associations, etc.

5. Annual meeting and workshop on strategic planning

- Teleconference with planning committee on logistics and program planning.
- Launch web registration in late July.

6. Project Web site

- Continue to update the Web site with relevant dates and events throughout the quarter.
- Continue submitting updates and news items to be posted on a bi-weekly basis.
- Add Mississippi DOT and Caltrans profiles to Web site
- Develop matrix of site profiles

7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks

- Continue to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.

8. Collaboration with the National Transportation Library, the new AASHTO RAC Task Group on TKNs and others

- Continue to work on securing a bi-annual reporting schedule for TLCat data.
- Work with Outsell and Amanda Wilson on July Transportation Librarians Roundtable presentation.

9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members

- Cataloging, resource sharing and access subscriptions (August 2008) will be arranged with OCLC and WiLS.

10. Implementation of focused research and technology projects

- Proceed with funding and facilitating projects approved by TAC:
 - The Outsell webinar, "Smart Marketing Strategies for Libraries" will be presented at the July 10, 2008 Transportation Librarians Roundtable (NTL series). Facilitate content for the webinar with Amanda Wilson (NTL) and Roger Strousse (Outsell, Inc.).
 - The Transportation Knowledge Network Resource Sharing pilot project will commence on August 1, 2008. Facilitate reporting and funding, and raise awareness of this project through an article in Kaleidoscope, tranlib listserv, and the TPF-5(105) web site.
 - Outsell webinar, "How to Communicate the Value of Libraries to Key Stakeholders" will take place on August 22, 2008. Continue to work with Outsell on content and contracting.

Circumstances Affecting Progress/Budget:

TLCat invoices have been delayed due to reorganization within OCLC. We are continuing to communicate with WiLS and OCLC to track this invoice and payment. No member libraries' subscriptions have been affected by this delay.