

State of Wisconsin/Department of Transportation
RESEARCH PROGRESS REPORT FOR THE QUARTER ENDING: June 30, 2009

Library Connectivity Pooled Fund Project TPF-5(105) http://www.pooledfund.org/projectdetails.asp?id=337&status=4 http://www.libraryconnectivity.org	
Project Title: Consultant Services Consultant: Maggie Sacco, CTC & Associates LLC maggie.sacco@ctcandassociates.com Patrick Casey, CTC & Associates LLC pat.casey@ctcandassociates.com	Project ID: 0092-06-31 Approved Starting Date: 11-11-05 Approved Ending Date: 12-31-10
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Progress This Quarter

1. Technical guidance and support to members
 - Continued evaluating technology needs and recommend strategies to meet states' technical needs.
 - Assisted Mississippi DOT in evaluating ILS software proposals from vendors.
 - Provided ongoing technical cataloging assistance to convert bibliographic records into MARC format. Specifically, facilitated MARC cataloging activities including adding new items to WorldCat/TLCat, helping eliminate backlogs, and enhancing overall quality of cataloging.
 - Provided digitization resources and planning strategies to Minnesota DOT.

2. Teleconferences
 - A Web conference was held on June 5, 2009 to discuss priorities for FFY 2010 and post TPF-5(105) strategies.
 - A Web conference presentation on federated search showcasing Virginia DOT's OneSearch product was given by Ken Winter on the June 5, 2009 Web conference.

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Planning was started for a TRB LIST Committee sponsored poster session at the 89th annual TRB meeting in January 2010. LIST sponsorship was secured and preliminary organization of the session began with the LIST Committee Chair.
 - Consultation was provided on the content of a TKN presentation for the LIST Committee meeting.
 - Consultation was provided on the content of a TKN presentation for the TRB Summer meeting.
 - Continued support and documentation was provided to New Mexico DOT's request to join the study.
 - Pat Casey and Mark Linsenmayer co-authored an article, "Making Transportation Libraries and Information Services a Priority", that was published in the March-April 2009 issue of *TR News*.
<http://onlinepubs.trb.org/onlinepubs/trnews/trnews261.pdf>
 - Maggie Sacco's sidebar items for the March-April 2009 issue of *TR News* were accepted and the issue was distributed to the members upon digital publication.
<http://onlinepubs.trb.org/onlinepubs/trnews/trnews261.pdf>
 - *Benefits of TPF-5(105)* documents were prepared for members for 2010 continuation – Michigan DOT, LACMTA, Missouri DOT and prospective member Illinois DOT.

4. Workshops for librarians on the value of the *Transportation Librarian's Toolkit*
 - We continued disseminating *Toolkit* electronically and in print.

- The second edition of the *Toolkit* progressed this quarter.
5. Annual meeting
 - Planning for the 2009 annual meeting began this quarter. The meeting will be a three-hour Web conference on September 17, 2009.
 6. Project Web site
 - An RSS feed was in development this quarter to allow users to preview new content on the Web site.
 - The calendar was kept updated with all relevant dates and events including 2009 meeting schedules, updated throughout the quarter.
 - Updates and news items are posted on a bi-weekly basis.
 7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
 - Continued to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.
 8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others
 - Assisted with National TKN meeting planning, organization at the US DOT on June 18, 2009.
 - Continued to facilitate guidelines, training and accounts for The TKN Resource Sharing pilot program.
 - Maggie Sacco continued to attend teleconferences as a friend of the AASHTO RAC TKN Task Force.
 - Participated in data field planning for development of NCHRP 20-75A directory of transportation information centers follow-on project.
 - Maggie continued to communicate the need for bi-annual reporting schedule for TLCat data; NTL is the catalog administrator and wants to take lead.
 9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members
 - Maggie Sacco renewed efforts to work with OCLC to develop an RSS feed for TLCat.
 - Maggie continued to work with OCLC on renewals and invoices for OCLC subscription services.
 - Pooled fund subsidies were within budget.
 10. Implementation of focused research and technology projects
 - The National Resource Sharing pilot project continued to collect statistics this quarter. Difficulties continued with using the FedEx account through the NTL.
 - Three project proposals were selected for FFY 2009-2010.
 - Maggie began working on implementation of selected projects including shipment of ASTM standards, further development of a transportation library ROI strategy, and expansion of the California LTAP G3 program to all states.
 - ASTM Standards – packing and shipping quotes and logistics were collected this quarter.
 - ROI – further development of the scope was requested by the lead state and was begun this quarter by Maggie Sacco and a committee of TAC members.
 - California LTAP G3 – verification of permissions to expand this program beyond California state employees was initiated this quarter.
 - Future Outsell research and collaboration was discussed with regard to the ROI proposal and Maggie has maintained dialogue with Outsell on possible services.

Work Next Quarter

1. Technical guidance and support to members

- Site visits to Missouri DOT and Idaho Transportation Department will take place this quarter, if schedules permit.
- A site visit to Wisconsin DOT and Minnesota DOT by librarians from Louisiana, Michigan and Ohio will take place this quarter, if schedules permit.
- Site visit planning for supporting members and site visits for librarians to other libraries will be planned this quarter.
- TRB 2010 poster session call for posters, selection and guidance for authors will take place this quarter, lead by Jennifer Boteler of FHWA.
- Continue evaluating technology needs and recommend strategies to meet states' technical needs. Priorities include assisting Mississippi DOT's data conversion and ILS implementation, assisting with Tennessee and Missouri DOT's transitional needs, Minnesota DOT's digitization plans, online subscription resources, and digital content management.
- ILS implementation and cataloging solutions for LTRC and Mississippi DOT, and satisfactory resolution of Tennessee DOT's ILS migration and initial OCLC database upload, if staffing is in place.
- Continue to provide technical MARC cataloging assistance as requested by TAC members.

2. Teleconferences

- None, other than the September 17 Annual Meeting Webinar

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators

- Plan for 1-2 article submissions to periodicals read by upper management in state DOTs.
- Continue supporting the activities of the AASHTO RAC TKN Task Force and participating in teleconferences.
- Continue tailoring Benefits of TPF-5(105) documentation for members and prospective members.
- Continue support of New Mexico's membership request.

4. Workshops for librarians on the value of the Transportation Librarian's Toolkit

- Finalize, publish and distribute Toolkit 2nd edition.
- Initiate planning for Toolkit workshop Webinar.

5. Annual meeting

- Develop draft agenda for annual meeting this quarter.
- Set up Web conference through GoToMeeting.
- Develop draft 2010 Workplan.
- Invite guests and participants.

6. Project Web site

- Continue to maintain the Web site with relevant dates and events updated throughout the quarter.
- Continue submitting updates and news items on a bi-weekly basis.
- Implement RSS feed for web site and use of widgets for communication and news.

7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks

- Continue to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.

8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others

- Work with Amanda J. Wilson of NTL and TKN chairs to provide information for post-2010 network planning.
- Continue to work on securing a bi-annual reporting schedule for TLCat data.
- Participate in development of NCHRP 20-75A directory of transportation information centers follow on project.

- Encourage close collaboration with ex officio TAC members, including TRB LIST committee incoming chair.
9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members
- TLCat and WorldCat invoices will be collected and paid.
 - Continue to work with OCLC on development of an RSS feed for TLCat.
10. Implementation of focused research and technology projects
- ASTM standards will be packed and shipped to FHWA.
 - Continue working with Rita Evans from UC Berkeley on permission to expand the California LTAP G3 Program to all states.
 - Continue to develop ROI proposal and select a consultant to execute the project.

Circumstances Affecting Progress/Budget:

OCLC is very behind on 2009 invoices for the TLCat and Unlimited WorldCat subscriptions due to a major internal reorganization. No interruption in subscription access was experienced by any participating libraries as a result. Site visits to Missouri and Idaho have been delayed due to member scheduling conflicts. The quarterly reports from the NTL (administrator) for the TKN Resource Sharing Pilot Project have been delayed.