

State of Wisconsin/Department of Transportation
RESEARCH PROGRESS REPORT FOR THE QUARTER ENDING: March 31, 2009

Library Connectivity Pooled Fund Project TPF-5(105)	
http://www.pooledfund.org/projectdetails.asp?id=337&status=4 http://www.libraryconnectivity.org	
Project Title: Consultant Services Consultant: Maggie Sacco, CTC & Associates LLC maggie.sacco@ctcandassociates.com Patrick Casey, CTC & Associates LLC pat.casey@ctcandassociates.com	Project ID: 0092-06-31 Approved Starting Date: 11-11-05 Approved Ending Date: 12-31-10
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Progress This Quarter

1. Technical guidance and support to members
 - The FY09-10 work plan and budget was approved by the TAC.
 - An onsite visit was made to Missouri DOT to meet with Mara Campbell and AJ Million on March 6, 2009.
 - Continued evaluating technology needs and recommend strategies to meet states' technical needs.
 - Assisted Mississippi DOT in writing technical language for Request for Proposal for ILS software and selecting vendors.
 - Provided ongoing technical cataloging assistance to convert bibliographic records into MARC format. Specifically, facilitate MARC cataloging activities including adding new items to WorldCat/TLCat, helping eliminate backlogs, and enhancing overall quality of cataloging.
2. Teleconferences
 - A teleconference was held on March 18, 2009 to discuss development of the Transportation Librarian's Toolkit, 2nd edition.
3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Maggie Sacco was an organizer and presiding officer for TRB Poster Session 251- Developments and Innovations in Transportation Libraries and Information Services including authoring/coauthoring and presenting two posters. Session was held on January 12, 2009. Posters were provided to LIST committee chair for the committee web site.
 - Maggie was a panelist on the RAC 4 Web conference on February 12, 2009.
 - Maggie wrote and submitted a series of sidebar items for the March-April 2009 issue of TRNews.
4. Workshops for librarians on the value of the Transportation Librarian's Toolkit
 - We continued disseminating Transportation Librarian's Toolkit electronically and in print.
 - Preliminary work on the second edition of the Toolkit was started this quarter, which included a TAC teleconference and research on timely topics and updating current information.
5. Annual meeting
 - The 2009 annual meeting date was set this quarter for September 17, 2009. It will be a half-day web conference devoted to year-end pooled fund business and the start of work for 2010.
6. Project Web site
 - An RSS feed was initiated this quarter to allow users' to preview new content on the Web site.

- The calendar was kept updated with all relevant dates and events including 2009 meeting schedules, updated throughout the quarter.
 - Updates and news items are posted on a bi-weekly basis.
7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
 - Continued to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.
 8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others
 - Completed and presented two posters for the LIST-sponsored poster session at TRB 2009.
 - Continued to facilitate guidelines, training and accounts for The TKN Resource Sharing pilot program.
 - Maggie Sacco continued to attend teleconferences as a friend of the AASHTO RAC TKN Task Force.
 - Participated in data field planning for development of NCHRP 20-75A directory of transportation information centers follow on project.
 - Maggie Sacco reintroduced the need for bi-annual reporting schedule for TLCat data; NTL wants to take lead.
 9. Facilitation of payment of OCLC and TLCat subscriptions for eligible pooled fund members.
 - Maggie Sacco disseminated new procedures to members for correct invoicing and payment of TLCat and Unlimited WorldCat subscriptions.
 - Pooled fund subsidies were within budget.
 - OCLC credits were arranged and processed for Oregon, Washington and Idaho.
 10. Implementation of focused research and technology projects
 - The National Resource Sharing pilot project funding began collecting statistics this quarter.
 - Project proposals were solicited from members.
 - Future Outsell research and collaboration was discussed and Maggie Sacco has maintained dialogue with Outsell on possible services.

Work Next Quarter

1. Technical guidance and support to members
 - A site visit to Missouri DOT will take place this quarter, if schedules permit.
 - Site visit planning for supporting members and site visits for librarians to other libraries will begin planning this quarter.
 - Continue evaluating technology needs and recommend strategies to meet states' technical needs. Priorities include assisting Mississippi DOT's ILS implementation and data conversion, assisting with Tennessee and Missouri DOT's transitional needs, Minnesota DOT's digitization plans, online subscription resources, and digital content management.
 - ILS implementation and cataloging solutions for LTRC and Mississippi DOT, and satisfactory resolution of Tennessee DOT's ILS migration and initial OCLC database upload, if staffing is in place.
 - Continue to provide technical MARC cataloging assistance as requested by TAC members.
2. Teleconferences
 - A teleconference is scheduled for June 5, 2009.
3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators

- Plan for 1-2 article submissions to periodicals read by upper management in state DOTs.
 - Attendance at the RAC National meeting in July, 2009 is planned, with an exhibit and posters if possible.
 - Continue supporting the activities of the AASHTO RAC TKN Task Force and participating in teleconferences.
4. Workshops for librarians on the value of the Transportation Librarian's Toolkit
 - Continue development of first draft of Toolkit 2nd edition.
 - Solicit input from TRANLIB discussion list.
 5. Annual meeting
 - Develop draft agenda for annual meeting this quarter.
 - Develop draft 2010 Workplan.
 - Invite guests and participants.
 6. Project Web site
 - Continue to maintain the Web site with relevant dates and events updated throughout the quarter.
 - Continue submitting updates and news items on a bi-weekly basis.
 - Implement RSS feed for web site and use of widgets for communication and news.
 7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
 - Continue to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.
 8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others
 - Work with Amanda J. Wilson of NTL and TKN chairs to coordinate the National TKN meeting for June 18, 2009.
 - Continue to work on securing a bi-annual reporting schedule for TLCat data.
 - Solicit FY09-10 collaboration and projects from the AASHTO RAC TKN Task Force and others.
 - Begin preliminary planning with LIST chair for 2010 TRB poster session.
 - Participate in development of NCHRP 20-75A directory of transportation information centers follow on project.
 - Encourage close collaboration with ex officio TAC members, including TRB LIST committee incoming chair.
 9. Facilitate of payment of OCLC and TLCat subscriptions for eligible pooled fund members
 - 2009 OCLC subscription costs will be disseminated.
 - TLCat and WorldCat invoices will be collected and paid.
 10. Implementation of focused research and technology projects
 - TAC will select projects for FY09-10.

Circumstances Affecting Progress/Budget:

Both OCLC and WiLS issued incorrect invoices for the TLCat and Unlimited WorldCat subscriptions in 2008. Maggie Sacco was able to resolve the problem with OCLC and OCLC Western and secure credits for members. No interruption in subscription access was experienced by any participating libraries as a result, but 2009 subscription pricing has been delayed as a result. Everything is expected to stay on schedule regardless.