

State of Wisconsin/Department of Transportation
RESEARCH PROGRESS REPORT FOR THE QUARTER ENDING: September 30, 2009

Library Connectivity Pooled Fund Project TPF-5(105) http://www.pooledfund.org/projectdetails.asp?id=337&status=4 http://www.libraryconnectivity.org	
Project Title: Consultant Services Consultant: Maggie Sacco, CTC & Associates LLC maggie.sacco@ctcandassociates.com Patrick Casey, CTC & Associates LLC pat.casey@ctcandassociates.com	Project ID: 0092-06-31 Approved Starting Date: 11-11-05 Approved Ending Date: 12-31-10
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Progress This Quarter

1. Technical guidance and support to members
 - Continued evaluating technology needs and recommend strategies to meet states' technical needs.
 - Assisted Mississippi DOT in preparing and reviewing local database for MARC conversion for upload to integrated library system.
 - Provided ongoing technical cataloging assistance to convert bibliographic records into MARC format. Specifically, facilitated MARC cataloging activities including adding new items to WorldCat/TLCat, helping eliminate backlogs, and enhancing overall quality of cataloging.
 - Completed two site visits to Missouri DOT and Idaho Transportation Department.
 - Planning for site visits for librarians to visit partner libraries progressed this quarter.
2. Teleconferences
 - A Webinar was held on September 17, 2009 for the annual meeting to discuss pooled fund business and begin work for FFY 2010.
3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Planning continued for the TRB LIST Committee sponsored poster session at the 89th annual TRB meeting in January, 2010. Maggie Sacco is served on the poster selection committee, developed selection criteria and reviewed poster proposals.
 - Promoted the opportunity to showcase library and information services at TRB among membership, which resulted in two posters being selected for the poster session.
 - Consultation was provided to members developing poster proposals.
 - Announced the availability of the *Transportation Librarian's Toolkit Second Edition* on TRANLIB.
 - Preliminary planning was begun for wide distribution of folio FFY 2009 Annual Report and *Toolkit* to member and nonmember states.
4. Workshops for librarians on the value of the *Transportation Librarian's Toolkit*
 - The second edition of the *Toolkit* was completed and disseminated electronically via LIBCON-L and posted to the Web site.
 - Preliminary planning was begun for wide distribution of folio FFY 2009 Annual Report and *Toolkit* to member and nonmember states.
 - A workshop was incorporated into the FFY 2010 work plan.
5. Annual meeting

- The FFY 2009 annual report folio was completed this quarter.
- A FFY 2010 work plan was drafted and ratified by the TAC.
- The annual meeting was conducted as a half-day Web conference on September 17, 2009. Twenty-two TAC and ex officio members attended. Programming included pooled fund business for the end of FFY 2009 and the start of FFY 2010, and guest speaker Mary Ellen Bates gave a presentation on value-added library services.
- Preliminary planning for the FFY 2010 annual meeting has begun.

6. Project Web site

- An RSS feed was developed and a test page was set up this quarter to allow users to preview new content on the Web site: <http://libraryconnectivity.org/news-test-feed.html>.
- A test page with Web 2.0 applications designed to communicate more rapidly with members was set up this quarter: <http://libraryconnectivity.org/news-test.html>
- The calendar was kept updated with all relevant dates and events including 2009 meeting schedules, updated throughout the quarter.
- Updates and news items are posted on a bi-weekly basis.

7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks

- Continued to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.

8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others

- Preliminary discussion of the 2010 National TKN meeting began this quarter.
- Maggie Sacco participated on the TRB LIST Committee poster session selection committee.
- Continued to facilitate guidelines, training, reporting and accounts for The TKN Resource Sharing pilot program.
- Maggie continued to attend monthly teleconferences as a friend of the AASHTO RAC TKN Task Force.
- Maggie continued to communicate regularly with the NTL director to ensure that pooled fund objectives align with National TKN plans.
- Maggie continued to communicate the need for bi-annual reporting schedule for TLCat data; NTL is the catalog administrator and wants to take lead.

9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members

- Maggie Sacco continued discussion with OCLC to develop an RSS feed for TLCat.
- Maggie continued to work with OCLC on renewals and invoices for OCLC subscription services.
- Pooled fund subsidies were within budget.

10. Implementation of focused research and technology projects

- The National Resource Sharing pilot project continued to collect statistics and submit progress reports this quarter.
- Maggie worked on implementation of selected projects including shipment of ASTM standards, further development of a transportation ROI strategy, and expansion of the California LTAP G3 program to all states.
 - ASTM Standards – packing and shipping, and logistics began at WSDOT this quarter.
 - ROI – discussion began this quarter on addressing this need in a peer exchange.
 - California LTAP G3 – the expansion of this program beyond California state employees began this quarter.
- Future Outsell research and collaboration was discussed with regard to the ROI proposal and Maggie has maintained dialogue with Outsell on possible services.

Work Next Quarter

1. Technical guidance and support to members

- Site visits to Connecticut DOT, New York DOT and Los Angeles County MTA will take place this quarter, if schedules permit.
- Site visit planning for supporting members and site visits for librarians to other libraries will take place this quarter.
- TRB 2010 poster session planning, materials and guidance for authors will take place this quarter.
- Continue evaluating technology needs and recommend strategies to meet states' technical needs. Priorities include assisting Mississippi DOT complete their data conversion and ILS implementation, assisting with Tennessee and Missouri DOT's transitional needs, Minnesota DOT's digitization plans, initial recommendations for establishing access to Idaho Transportation Department's library resources, online subscription resources, and digital content management.
- ILS implementation and cataloging solutions for LTRC and Mississippi DOT, and satisfactory resolution of Tennessee DOT's ILS migration and initial OCLC database upload, if staffing is in place.
- Consult with Oregon DOT on transportation wiki proposal for SLA Transportation Division-UC Berkeley grant funding.
- Continue to provide technical MARC cataloging assistance as requested by TAC members.

2. Teleconferences

- A quarterly TAC teleconference is planned for December 17, 2009

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators

- Plan for 1-2 article submissions to periodicals read by upper management in state DOTs.
- Continue supporting the activities of the AASHTO RAC TKN Task Force and participating in teleconferences.
- Plan outreach and membership initiative for scholarship nominations for states that do not have funding but wish to continue or join the pooled fund.
- Continue tailoring Benefits of TPF-5(105) documentation for members and prospective members.

4. Workshops for librarians on the value of the Transportation Librarian's Toolkit

- Continue to disseminate *Toolkit, 2nd ed.* online and in print.
- Initiate planning for *Toolkit* workshop Webinar.

5. Annual meeting

- Hold a teleconference with NTL director and regional TKN chairs to discuss combining the annual meeting with the NTKN and regional meetings.
- Set dates and location for the 2010 annual meeting this quarter.

6. Project Web site

- Continue to maintain the Web site with relevant dates and events updated throughout the quarter.
- Continue submitting updates and news items on a bi-weekly basis.
- Implement RSS feed for web site and use of widgets for communication and news by promoting use of the test pages and tools.

7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks

- Continue to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly teleconferences.

8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others

- Work with Amanda J. Wilson of NTL and TKN chairs to provide information for post-2010 network planning.
 - Continue to work on securing a bi-annual reporting schedule for TLCat data.
 - Continue planning poster session with LIST chair for 2010 TRB poster session.
 - Participate in development of NCHRP 20-75A directory of transportation information centers follow on project.
 - Encourage close collaboration with ex officio TAC members, including TRB LIST committee incoming chair.
9. Facilitate of payment of OCLC and TLCat subscriptions for eligible pooled fund members
- TLCat and WorldCat invoices will be collected and paid.
 - Continue to work with OCLC on development of an RSS feed for TLCat.
10. Implementation of focused research and technology projects
- ASTM standards will be packed and shipped to FHWA.
 - Assist with statistics and report on expansion of California LTAP G3 Program to all states.
 - Develop ROI peer exchange proposal and select a consultant to execute the project.

Circumstances Affecting Progress/Budget:

Objectives were met this quarter.